Recommendation tracking flowchart and classifications:
Questions to be Considered by Scrutiny Boards

Is this recommendation still relevant?

No

Yes

1 - Stop monitoring

Has the recommendation been achieved?

Yes

No

Has the set timescale passed?

Yes

No

Is there an obstacle?

6 - Not for review this session

2 - Achieved

Yes

No

3 - not achieved (obstacle). Scrutiny Board to determine appropriate action.

Is progress acceptable?

Yes

No

4 - Not achieved (Progress made acceptable. Continue monitoring.)

5 - Not achieved (progress made not acceptable. Scrutiny Board to determine appropriate action and continue monitoring)